

### TRENDS & INSIGHTS ARTICLE GUIDELINES

Written by established and emerging thought leaders, these [short articles](#) highlight social, economic, political, and higher education system trends affecting global learning and international higher education and provide insights on these trends.

*Trends & Insights* articles are not traditional academic pieces and instead involve more reflection, opinion, and thought leadership for the global international education community. While authors are welcome to draw on their personal experience and research and work being done at their institution or organization, they must support their identification of a trend by referencing case studies and/or including citations. The typical *Trends & Insights* article features 5-10 citations, which can be from academic journals but can also include professional resources and articles from the popular press.

Articles should be 1,500-2,000 words in length.

If you have an idea and are interested in submitting an article, please contact Shanna Saubert, associate director, research and scholarship, at [research@nafsa.org](mailto:research@nafsa.org) with an abstract.

Authors should follow the style guidelines below.

#### STYLE GUIDELINES

Articles must be submitted in a Microsoft Word document with 1-inch margins. Paragraphs should be double spaced and use 12-point Times New Roman font. Please type only one space after periods and other terminal punctuation.

NAFSA will provide two rounds of review focused on content to ensure the quality of the final piece as well as a round of copy editing.

NAFSA uses the *Chicago Manual of Style* author-date system for in-text citations, with the full references provided at the end of the article in a reference list. NAFSA publications do not use footnotes; endnotes are preferred and should appear at the end of the article, preceding the reference list.

Please ensure that all references are cited properly in the text and are included in the reference list. It is also important to check the currency and accuracy of all URLs included in the reference list or embedded in the article, as these will be rendered as live links in the online publication.

[This CMOS Cheat Sheet](#) includes basic rules for in-text citations and reference lists. Please refer to the *Chicago Manual of Style* (18th edition) for a complete guide to the author-date citation system.