

NAFSA SUBCOMMITTEE CHARGE

To: Lawrence Hutchinson Bell, VPPPP

From: James Hammerschmidt, Chair, Policy & Practice Committee's Regulatory Ombud Subcommittee

Date: March 5, 2007

Re: Request to Extend P&P Regulatory Ombud Subcommittee

Charge for ISS-RP Regulatory Ombud Subcommittee, exp. 03.10*

Sponsoring Committee	*International Student and Scholar Regulatory Practice Committee (ISS-RP)—Name of new sponsoring committee approved by the Board of Directors on 9/18/08
Proposed subcommittee Why is it needed? Is the work ongoing?	The work currently being done by Reg Ombuds is beneficial to members and others on campuses and is ongoing as the need for case assistance continues.
Relates to which P&P Committee outcome/objective?	<ul style="list-style-type: none"> ▫ Develop and maintain a system to receive policy and practice issues from members and all other sources. ▫ Identify regulatory and practice issues that need action. ▫ Assist the VP in communicating to members on regulatory and practice information issues.
Subcommittee outcome accountability What needs to be achieved? Action? Is it congruent with outcomes/deliverables? <i>Note: feel free to describe "benchmarks" along the way.</i>	<ul style="list-style-type: none"> ▫ Provide case intervention/regulatory problem-solving with appropriate government agencies (primarily USCIS Service Centers) and engage in practice advocacy. ▫ Provide case-based technical assistance to IE professionals and to government officials at the local/district/regional levels, e.g. USCIS Service Centers, local SSA, DMVs. ▫ Report trends and disseminate information to the Region regarding the interpretation of agency practices. ▫ Assist Regional Conference Planning by being the point person to invite representatives of local/district/regional government offices to present sessions at the Regional Conference. ▫ Contribute to NAFSA's data collection.
Subcommittee composition: Who selects chair? # of members? Skills needed?	<ul style="list-style-type: none"> ▫ Appointments are by the Regional Chairs in coordination with the subcommittee chair ▫ The Chair of the Subcommittee is a member of the ISS-RP Committee and is appointed by the VP/PP&P. ▫ Service on Reg Bud subcommittee would be concurrent with service as members of Regional Teams (in those regions where members serve on regional teams) <p><u>Skills needed:</u> expertise in government regulations affecting DSOs/ROs and other campus-based personnel who work with internationals on campus; ability to effectively liaise with government personnel.</p>
Time commitment for Members	4-5 hours per week with additional time commitment at some points throughout the year. Terms are two-year renewable as is common with national committees. The intent is to work with the terms traditional in each region. If a region uses a three-year term, that would be honored for those who satisfactorily meet the outcomes in this charge and in the job description.
National Resources	National training meeting, Web-x training on data collection, gratis subscription to Adviser's Manual, phone allowance, travel to Service Center meetings, and staff support for conference calls.
Next review date	March, 2010
Approved by Board	April 26, 2007 (Name of new sponsoring committee approved 9/18/08)

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