

## NAFSA SUBCOMMITTEE CHARGE

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To: Susan Thompson, Vice President, Member Relations

From: Patricia I. Jones, Chair, Leadership Development Committee

Date updated: December 2010

Re: **Request to Renew a Subcommittee Named: Leadership Orientation Subcommittee**

Sponsoring KC/ Committee	Leadership Development Committee (LDC)
Proposed subcommittee Why is it needed?	The subcommittee will create and maintain a leadership development program for future leaders in coordination with the knowledge communities (KC) and other leadership groups.
Is the work ongoing?	Yes
Relates to which KC/sponsoring committee outcome/objective?	Strategic Plan Goal 6.3: Recruit and orient skilled, creative, and diverse member-leaders and staff who work in partnership to carry out the work of the Association.
Subcommittee outcome accountability  What needs to be achieved? Action? Is it congruent with KC's outcomes/deliverables?	The role of the Leadership Orientation Subcommittee is to refine the new leader orientation event at the Washington Leadership Meeting (WLM).  Provide the regional leadership with a version of the new leader orientation that they can use for their regional spring meeting/training.
Subcommittee composition: Who selects chair? # of members? Skills needed?	The chair of the Leadership Orientation subcommittee is appointed by the LDC chair. The subcommittee may consist of at least 5 LDC members. Subcommittee members should have a familiarity with adult learning styles and leadership development. They should also have good oral and written communication skills.
Time commitment for Members	Two hours per month for most of the year; not more than five hours per week in the two months prior to WLM. Each subcommittee member will be asked to serve a two-year term.
National Resources Needed	Assistance from the Member Relations and Leadership Services staff to assist with the work in organizing the orientation event and supporting the compilation of the new leader orientation handbook. Approximately 5 conference calls per year and space for meeting at the annual conference.
Next review date	December 2013
Approved by Board (Date of meeting)	December 3 <sup>rd</sup> , 2010