

NAFSA SUBCOMMITTEE CHARGE

To: Mary Reeves, Vice President for Education and Professional Development

From: Cynthia Banks, Chair, Education Abroad Knowledge Community (EA KC)

Date: February 2010

Re: Request to Renew a Subcommittee Named: Health & Safety in Education Abroad Subcommittee

Sponsoring KC/ Committee	Knowledge Community for Education Abroad
Proposed subcommittee Why is it needed? Is the work ongoing?	Issues of health, safety, and responsibility in education abroad have been addressed by the profession for a number of years. As more and more U.S. students study, work, or travel overseas, these issues will remain a priority for the Education Abroad team. Providing a cadre of experts, able to respond to regional and world crises in a timely fashion with practice information is critical to professionals in the field. Having identified experts available to create and revise practice resources, workshops, and sessions, is equally important.
Relates to which KC/sponsoring committee outcome/objective?	<p><i>Outcomes:</i></p> <ul style="list-style-type: none"> • Produce an up-to-date overview of all knowledge development and dissemination activities within the context of the Strategic Plan. • Demonstrate an up-to-date understanding of member needs related to this knowledge community based on systematic assessment. <p><i>Strategic Plan (2008-2010):</i></p> <p>3.1 Enhance our position in international student/scholar services; regulatory practice; education abroad; and recruitment, admissions, and preparation by anticipating and creatively addressing emerging issues and trends.</p> <p>4.6 Serve as a resource to, and utilize the resources of, international educators based outside the U.S.</p>
Subcommittee outcome accountability What needs to be achieved? Action? Is it congruent with KC's outcomes/deliverables? What type of research will be conducted, if any?*	Develop annual work list to complete specific tasks related to the above outcomes and objectives which may include, as needed: <ul style="list-style-type: none"> - provide knowledgeable experts to be "on call" for NAFSA referrals on questions of health and safety; - coordinate knowledge community efforts when incidents (political strife, outbreaks of disease, natural disasters, etc) occur that could jeopardize the health or safety of students engaged in education abroad; - serve as a resource for EA KC workshops and publications related to Health and Safety

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<p><i>Note: feel free to describe “benchmarks” along the way.</i></p>	
<p>Subcommittee composition: Who selects chair? # of members? Skills needed?</p>	<p>The chair is appointed by the EA KC Chair for a two-year renewable term.</p> <p>NAFSA members interested in contributing to the subcommittee’s goals and tasks will be appointed by the chair of the SC for a one year renewable term. Optimum size for the SC is 8-10 members.</p> <p>Skills needed include being able to synthesize material and communicate it concisely, diplomatically, and effectively to an individual or the field through appropriate means. Members also need to have a good grasp of the health, safety, and responsibility issues facing the field and the options available for addressing them.</p>
<p>Time commitment for Members</p>	<p>Varies according to the tasks taken on by each member and whether there are current crises that must be addressed. Members would be asked to attend an annual meeting; to be available via e-mail to consult when issues arise; to volunteer for specific tasks and projects; and to assist in the development and presentation of workshops, and assist in producing written materials.</p>
<p>National Resources Needed</p>	<p>NAFSA Staff support for maintaining Web pages. Meeting space at national conference. Conference call resources for SC members.</p>
<p>Next review date</p>	<p>December 2012</p>
<p>Approved by Board (Date of meeting)</p>	<p>February 2010</p>

*Research is subject to NAFSA’s Standards for Surveys and Polls. Request this document from staff liaisons.