

ADVERTISERS INFORMATION

NAFSA Global Partner: Yes No

Name of Company/Organization

Contact

Title

Street

City

State/Province

Country

Zip/Postal Code

Phone

Fax

E-mail address

AGENCY INFORMATION (IF APPLICABLE)

Name of Company/Organization

Contact

Title

Street

City

State/Province

Country

Zip/Postal Code

Phone

Fax

E-mail address

PAYMENT INFORMATION

Authorized Signature

Title

Date

ISSUES

- JAN./FEB. JULY/AUG.
 JAN./FEB. (Supp. Australia + NZ) SEPT./OCT.
 MAR./APRIL SEPT./OCT. (Supp. Mexico + Canada)
 MAR./APRIL (Language Supp.) NOV./DEC.
 MAY/JUNE NOV./DEC. (Insurance Supplement)

FREQUENCY

- 1x 2x 3x 4x 5x 6x

AD SIZES (Refer to media planner for advertising rates and ad sizes)

- Full page 1/3 page vertical
 Full page w/bleeds 1/3 page vert. w/bleeds
 1/2 page (horz. only) 1/4 page horizontal
 1/3 page island 1/4 vertical

COLOR

- Four-color
 Black and White

SPECIAL POSITIONING

- Inside front cover Inside back cover
 Outside back cover Other

MATERIALS INSTRUCTION

- Electronic files attached/enclosed
 Electronic files arriving under separate cover
 Pick up materials (please specify issue)
 Please contact me with FTP site information

Gross cost per insertion	\$
Agency discount	\$
Other	\$
Net cost per insertion	\$
TOTAL NET DUE	\$

CONDITIONS + POLICIES (ON REVERSE SIDE)

Send contracts to: **Scott Oser**
 scotto@nafsa.org
 Phone: 301.279.0468
 Fax: 301.315.2065

Send art materials to: **Yumi Rydlun**
 yumir@nafsa.org
 Phone: 202.737.3699 ext. 2525

NAFSA

Association of
International Educators

International Educator Magazine
 1307 New York Avenue, NW, 8th Floor
 Washington, DC 20005-4701 USA

TERMS + AGREEMENTS

1. It is assumed that advertisers have read this contract and agree to its conditions without any further contract or notice.
2. *International Educator* reserves the right to review and consider rejection of any advertising.
3. The advertiser and agency assume liability for all content, including text and illustrations of advertising published.
4. All advertising copy that might be mistaken for an article, commentary, or other non advertising material must be clearly marked "advertisement." NAFSA reserves the right to so mark all ad materials.
5. *International Educator* shall be under no liability for its failure, for any cause, to insert an advertisement.
6. Charges for changes from original layout and copy will be based on current composition rates.

CONDITIONS + POLICIES

PREPAYMENT FOR NEW ADVERTISERS

New advertisers must prepay for the first placement in *International Educator*. Please make a check payable to "NAFSA," include it with your insertion order.

COMMISSIONS AND DISCOUNTS

Standard commission of 15 percent on space, color, and position will be given to bona fide agencies when payment is received within 30 days of invoice date. No agency commission on production, mechanical, or bind-in costs. No cash discounts.

CANCELLATION POLICY

Space cancellations must be received, in writing, prior to the space closing date. If space is cancelled after the deadline or not cancelled at all, or materials are received too late to be used, the advertiser will be charged for the insertion. If for any reason, an advertisement is cancelled after the closing date, the publisher reserves the right to repeat former ad at full rate. If the advertiser has not previously run an ad, advertiser will be charged for the cost of space reserved. Special contract schedules will not be cancelled. By signing this contract, the advertiser agrees to abide by these terms.

SHORT RATES

Advertisers will be short-rated if, within 12 months of the date of their first insertion, they do not use the amount of space they initially reserved and upon which their billings during the year were based.

Frequency rate breaks are available at the time of the earned rate only. Proper notification will be given of any rate change.

SPECIAL POSITIONING

Orders specifying special positions will be treated as requests only and will not be binding on the publisher.

AD MATERIAL POLICY

Advertising materials must conform to specifications set out in the "Preparing Files" section of the 2009 Media Planner. A \$300.00 surcharge will be added for any ad that does not meet specifications. Advertising materials will be returned upon written request. Materials are kept for 12 months after final publication and then discarded.