

# REGISTRATION FORM

## NAFSA 2024 ANNUAL CONFERENCE & EXPO

ENTER NAFSA ID

### NAFSA ID

A NAFSA ID number is required for all registrants. If you do not have a NAFSA ID or you have forgotten your NAFSA ID, please visit [www.nafsa.org/mynafsa](http://www.nafsa.org/mynafsa) to create or find your NAFSA ID.

### PERSONAL INFORMATION (\*required)

Please type or print your name.

First Name\* Last/Family Name\*

Job Title Institution/Organization

Street or Post Office Box Address\*

City/State/Province\* Zip/Postal Code\* Country\*

Telephone Number\*

First name for badge if different than above

\*Are you an exhibitor? Yes  No

If yes, please provide your exhibiting booth name: \_\_\_\_\_

Email (must be unique for the registrant)\*

Emergency Contact Name and Telephone Number with Country and City Codes\*

Please specify any accessibility services you require. Personal attendants and service animals are welcome.

Please specify any dietary needs you have.

### A. NAFSA MEMBERSHIP (FOR NONMEMBERS)

Join now and pay the member conference registration rate!

MEMBERSHIP TYPE	RATE	AMOUNT
Individual	\$499	\$
International	\$379	\$
New Membership	\$199*	\$
Student	\$99	\$
Retired Professional	\$99	\$

Group membership available. Visit: [www.nafsa.org/about/membership/group-membership](http://www.nafsa.org/about/membership/group-membership)

\*Optional to add membership. Join and save for one year!

### B. REGISTRATION FEES

MEMBERSHIP TYPE	EARLY BIRD (BY APRIL 17)	REGULAR (AFTER APRIL 17)	ON SITE (MAY 26- MAY 31)	DAILY (1 DAY)	SUBTOTAL AMOUNT
<input type="checkbox"/> Member	\$799	\$949	\$1049	\$475	\$
<input type="checkbox"/> Nonmember	\$1099	\$1249	\$1349	\$625	\$
<input type="checkbox"/> Student Member Retired Member	\$475	\$625	\$675	\$313	\$

Daily Registrants Only (Select ONE):  Tuesday  Wednesday  Thursday  Friday

### SPECIAL EVENTS INCLUDED IN REGISTRATION

Please check that you will attend the events below.

- \*Opening Celebration:  
A Taste of Mardi Gras  
Tuesday, May 28: 7:00 p.m.-9:00 p.m.  
(please indicate attendance to receive a drink ticket for event)
- \*\*Closing Celebration:  
San Diego Sunshine 2025  
Friday, May 31: 12:30 p.m.-2:00 p.m.

\* Also included with Tuesday daily registration. \*\* Also included with Friday daily registration.

## USE THIS FORM TO REGISTER VIA MAIL ONLY

<b>TWO WAYS TO REGISTER</b>	<b>ONLINE</b>	<a href="http://www.nafsa.org/NAFSA2024">www.nafsa.org/NAFSA2024</a> (credit card payments and international wire transfers only)
	<b>MAIL</b>	Return completed registration form and check to: NAFSA 2024, P.O. Box 79159, Baltimore, MD 21279-0159 USA

### C. ADDITIONAL MANAGEMENT DEVELOPMENT PROGRAM

MEMBER TYPE	EARLY BIRD (BY APRIL 17)	REGULAR (AFTER APRIL 17)	ENTER PRICE
<input type="checkbox"/> Member	\$799	\$899	
<input type="checkbox"/> Nonmember	\$1099	\$1199	

Registration closes May 15, 2024.

### D. ADDITIONAL WORKSHOPS

WS#	WORKSHOP TITLE	MEMBER FEE	NONMEMBER FEE	STUDENT MEMBER FEE	ENTER PRICE
<input type="checkbox"/> WS01	Money Matters: Strategic Resource Stewardship and Revenue Creation in Internationalization	\$200	\$300	\$120	
<input type="checkbox"/> WS02	Building International Alumni Communities with Purpose	\$200	\$300	\$120	
<input type="checkbox"/> WS03	F-1 Student Advising for Beginners	\$320	\$460	\$208	
<input type="checkbox"/> WS04	F-1 Student Advising: Intermediate	\$320	\$460	\$208	
<input type="checkbox"/> WS05	Filing Academic H-1B Petitions	\$320	\$460	\$208	
<input type="checkbox"/> WS06	J-1 Advising for Beginners	\$320	\$460	\$208	
<input type="checkbox"/> WS07	J-1 Advising: Intermediate	\$320	\$460	\$208	
<input type="checkbox"/> WS08	Employment-Based Permanent Residency	\$320	\$460	\$208	
<input type="checkbox"/> WS09	Collaborative Approaches to Developing Faculty-Led Programs	\$275	\$400	\$175	
<input type="checkbox"/> WS10	Education Abroad: Critical Skills for the Adviser	\$275	\$400	\$175	
<input type="checkbox"/> WS11	Assessment and Evaluation for International Educators	\$275	\$400	\$175	
<input type="checkbox"/> WS12	Recruiting International Students	\$200	\$300	\$120	
<input type="checkbox"/> WS13	Building Bridges: Exploring the Art of International Partnerships	\$200	\$300	\$120	
<input type="checkbox"/> WS14	Supporting International Students with Disabilities: Building Model Practices	\$200	\$300	\$120	
<input type="checkbox"/> WS15	Leaning in to Project Management: Methods to Streamline International Education Processes	\$200	\$300	\$120	
<input type="checkbox"/> WS16	Using the UN Sustainable Development Goals as a Framework for Internationalization	\$200	\$300	\$120	
<input type="checkbox"/> WS17	Strategies for Responding to Requests for Evidence (RFEs) for International Faculty and Staff	\$200	\$300	\$120	
<input type="checkbox"/> WS18	Risk Assessment and Crisis Management in Education Abroad Programming	\$200	\$300	\$120	
<input type="checkbox"/> WS19	International Credential Evaluation: Post-Secondary-Level Credentials	\$200	\$300	\$120	
<input type="checkbox"/> WS20	U.S. Visa and Entry Process for Students and Scholars	\$200	\$300	\$120	
<input type="checkbox"/> WS21	Preparing Labor Certification Applications for University Teaching Positions	\$200	\$300	\$120	
<input type="checkbox"/> WS22	Women in International Education and Holistic Approaches to Leadership	\$200	\$300	\$120	
<input type="checkbox"/> WS23	A Primer on the U.S. Educational System	\$200	\$300	\$120	
<input type="checkbox"/> WS24	Leveling Up Intercultural Training: Using the Intercultural Communication and Training Toolkit	\$200	\$300	\$120	
<input type="checkbox"/> WS25	Advocacy Toolkit 101: Developing a Resilient Strategy	\$200	\$300	\$120	

[www.nafsa.org/NAFSA2024](http://www.nafsa.org/NAFSA2024) REGISTER TODAY! 15

# REGISTRATION FORM

USE THIS FORM TO REGISTER VIA MAIL ONLY

ENTER FULL NAME: \_\_\_\_\_

## REGISTRATION TOTAL

A. Membership Subtotal	\$
B. Conference Registration Subtotal	\$
C. Management Development Program Subtotal	\$
D. Workshops Subtotal	\$
E. Optional Learning Excursions Tuesday: May 28: 12:30 p.m.–4:00 p.m., \$35	\$
F. Optional NAFSA Awards Luncheon, Wednesday, May 29: 11:30 a.m.–1:00p.m., \$60 member. \$80 nonmember	\$
<b>REGISTRATION TOTAL*</b>	\$

## REGISTRATION QUESTIONS?

Attendee email: [NAFSA@maritz.com](mailto:NAFSA@maritz.com)

Exhibitor email: [NAFSA.EXH@maritz.com](mailto:NAFSA.EXH@maritz.com)

or call

+ 1.864.342.6262

## FORMS OF PAYMENT

### REGISTRATION TOTAL

\$

### WIRE TRANSFER

Wire transfers will be accepted only for registrants outside the United States. Register online and choose wire transfer as payment type. Wire instructions for international attendees will be available on your registration dashboard.  Wire transfer

### CHECK

Checks must be payable in U.S. currency and drawn on a U.S. bank. Payment must accompany conference registration form.

Enclosed is my check payable to NAFSA 2024 Annual Conference along with my completed registration form(s). Send to:

**NAFSA 2024, P.O. Box 79159, Baltimore, MD 21279-0159 USA**

### CREDIT CARD

American Express  MasterCard  VISA  Discover

Credit Card Number	CVV Code	Expiration Date
Print Name As It Appears On Card		
Billing Address		
Authorized Signature		

PLEASE DO NOT INCLUDE CREDIT CARD NUMBERS IN EMAILS TO MARITZ.

### PAYMENT CARD INDUSTRY DATA SECURITY STANDARDS (PCI DSS) COMPLIANCE

NAFSA and its fulfillment vendor, Maritz, comply with PCI DSS standards for organizations processing credit card transactions to increase controls around cardholder data to reduce credit card fraud. The methods approved by the credit card brands for sending credit card information are:

- Sending credit card information through a delivery method that can be tracked (like FedEx or registered USPS) to NAFSA 2024, Attn: Accounting, 1425 K Street NW, Suite 1200, Washington, DC 20005.
- Faxing credit card information to 1.202.737.3657
- Emailed forms with credit card information will be deleted and not processed.

## NAFSA WELCOMES YOU TO THE NAFSA 2024 ANNUAL CONFERENCE & EXPO

Please ensure that each page of your registration form is accurate and complete. Any incomplete registration forms received will result in delayed processing. All dollar amounts are U.S. dollars.

All conference registration fees are quoted in U.S. dollars. Full payment in U.S. currency must accompany this registration form. Do not send cash or traveler's checks. Fax with credit card payment only to +1.202.737.3657.

## CANCELLATIONS, REFUNDS, AND CHANGES TO REGISTRATION

- Cancellation or modification requests for registration and workshops must be made in writing and received no later than Friday, May 24, 2024, and no later than Tuesday, May 7, 2024, for the Management Development Program. Any cancellations received after these dates will not be refunded.
- Refunds, if approved, will be processed four to six weeks after the conference.
- Refunds will be issued to the original method of payment used at the time of purchase. NAFSA will reach out to international attendees who paid via wire transfer to obtain the the institution's wire transfer details/instructions.
- There are no refunds for special event registrations unless the event is sold out or canceled.
- A \$100 (USD) cancellation fee will be deducted from conference registration refunds, and a \$100 (USD) cancellation fee will be deducted from workshop/Management Development Program registration refunds, up to a \$200 (USD) maximum deduction for multiple cancellations. Changes to a workshop registration will result in a \$25 change fee per workshop. If NAFSA cancels a workshop, you will receive notification of the cancellation and a full refund.
- Should NAFSA cancel the 2024 annual conference, cancellation fees will be waived and full refunds for registration fees will be processed.
- NAFSA will waive the cancellation fee if an attendee is unable to: obtain a visa for travel to the United States, travel to the United States due to a travel ban initiated by the United States or the attendee's home country, or travel to New Orleans, LA, due to an institutional travel ban.

**I have read the terms and conditions of registration.\***  
(REQUIRED FOR REGISTRATION)

\* Indicates required information. Not providing will delay registration.



## REGISTRATION TERMS AND CONDITIONS

By registering for this event, you agree to the collection of contact and demographic information in accordance with NAFSA's privacy policy. This includes any information unique to you that is available in the individual's NAFSA profile. NAFSA will share limited information (name, title, organization, state, and country) in the official attendee list. NAFSA may further share your contact information according to your selected "Communication Preferences" on your MyNAFSA profile and in accordance with NAFSA's privacy policy.

Your data will be collected and utilized for NAFSA: Association of International Educators, organizer of this event, to allow your access to the event as well as its digital platform, CadmiumCD. Additionally, you agree to the sharing of your contact information with the trainers, coaches, and other program participants for the purpose of fulfilling the program for which you have registered. As a condition to participation, attendees consent to be recorded.

## HEALTH AND SAFETY:

NAFSA follows COVID-19 safety protocols as required by the Centers for Disease Control and Prevention, the World Health Organization, and the local ordinances of New Orleans, which currently do not require proof of vaccination or masking. Should the mandates change, NAFSA reserves the right to adjust conference attendance policies accordingly.

NAFSA strongly encourages COVID-19 vaccination and boosters, as vaccines are recommended as a proven way to prevent the threat of critical illness. Many attendees may still choose to wear masks indoors, and we ask that all attendees respect those who elect to do so. NAFSA recommends attendees self-test before leaving home for the conference. If you feel ill on site, please remain in your hotel room and test to determine your health status.

## CODE OF CONDUCT:

NAFSA is dedicated to providing a harassment-free conference experience for everyone, regardless of gender, sexual orientation, disability, physical appearance, body size, race, ethnicity, or religion. NAFSA does not tolerate harassment of conference participants in any form. All communication should be appropriate for a professional audience, including people of diverse backgrounds and cultures. Sexual language and imagery are not appropriate for the conference. Participants violating these rules may be asked to leave the conference at the sole discretion of NAFSA's management team.

[www.nafsa.org/NAFSA2024](http://www.nafsa.org/NAFSA2024) REGISTER TODAY! 16